

How To Enroll In A Payment Plan

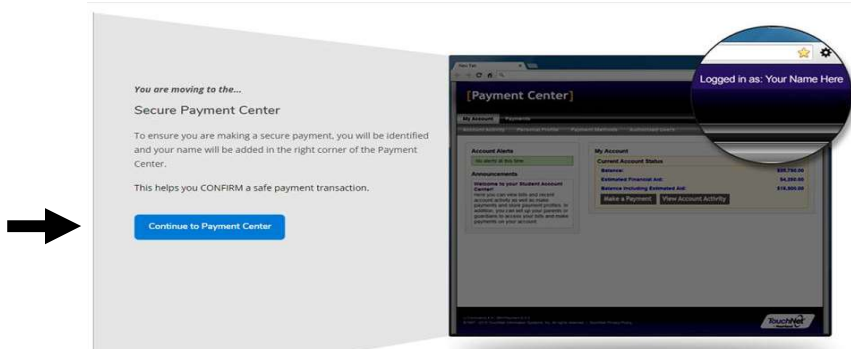
1. Log into the Student Experience at <https://experience.elluciancloud.com/occc151>. Using your student email and password.
2. After logging in, you'll see a box on the left side of the page with a message. Click on the link that says "**OCCC Self Service**."



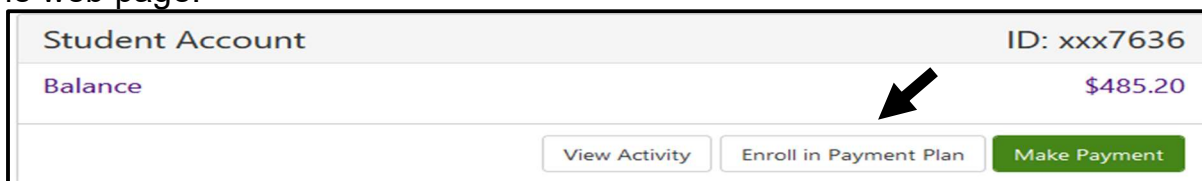
3. Click on the **Make a Payment**.



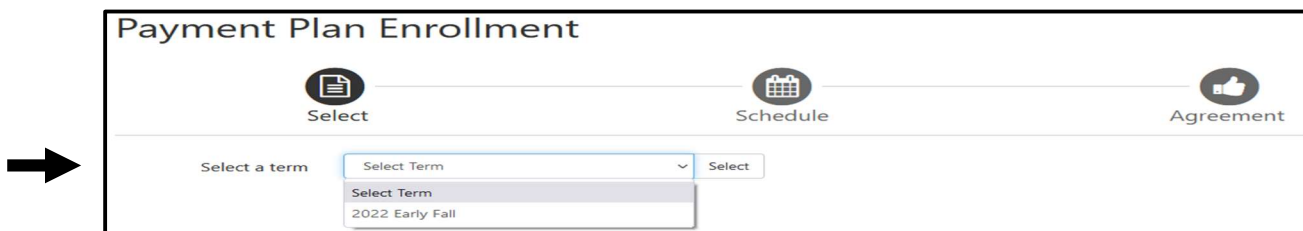
4. Click the blue **Continue to Payment Center** button.



5. To Enroll in a Payment Plan, select the **Enroll in Payment Plan** button in the middle of the web page.



6. **Select a Term** (2022 Fall, 2022 Early Fall, 2022 Late Fall).



7. After Selecting a Term, Either View *Details* of the Payment Plan or Click the Green *Select* Button to Continue.

Payment Plan Enrollment

Select Schedule Agreement

Select a term: 2022 Early Fall [Select]

Plan Name	Setup Fee	Installments	Late Payment Fee	Action
Fall Early 2022 Payment Plan (8 Week)	\$25.00	2	\$20.00	Details [Select]



8. Selecting Either Yes or No For *Set Up Automatic Payments*
 a. *If Yes...* (\$25.00 Set Up Fee Is Waived) 😊

Set up Automatic Payments

If you choose to schedule your payments, your setup fee of \$25.00 will be waived.
 Would you like to set up payments to be made automatically on the dates shown above?

Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.
 No, I don't want to set up payments. I will come back and make each payment on or before the due date.

[Back] [Cancel] [Continue]



Select Payment *Method*

Payment Plan Enrollment

Select Schedule Payment Agreement

The selected payment method will be used to pay all future installments automatically on the date they are due.
 You are responsible for making sure that the payment method remains valid for the duration of this payment plan.
 If installment amounts change due to new charges or credits, the amounts of scheduled payments will adjust accordingly.

Method: [Select Method]

*Credit card payments are handled through PayPath®, a tuition payment service.
Electronic Check - Payments can be made from a personal checking or savings account.

[Back] [Cancel] [Continue]



b. *If No...* (\$25.00 Set Up Fee Is Not Waived) 😞

Set up Automatic Payments

If you choose to schedule your payments, your setup fee of \$25.00 will be waived.
 Would you like to set up payments to be made automatically on the dates shown above?

Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.
 No, I don't want to set up payments. I will come back and make each payment on or before the due date.

[Back] [Cancel] [Continue]



Select Payment *Method* and Pay \$25.00 Set Up Fee

Payment Plan Enrollment

Select Schedule Payment Agreement

You must pay the plan fees before enrollment can be processed.
 You will be responsible for making installment payments on time, through this system, in person, or via mail.

Amount: \$25.00
 Method: [Select Method]

*Credit card payments are handled through PayPath®, a tuition payment service.
Electronic Check - Payments can be made from a personal checking or savings account.

[Back] [Cancel] [Continue]



ACH (e-Check) Payments – No Convenience Fee
Credit Card Payment – 2.95% Convenience Fee