Dr. Hayes called meeting to order at 3:00 PM after a quorum was reached.

**Voting Members in Attendance:** Roger Choate, Barbara Gowdy, Jennifer Halpin, Al Heitkamper, Darby Johnsen, Liz Largent, Michael Machiorlatti, Jay Malmstrom, Germain Pichop, Jim Schwark, Markus Smith, Susan Tabor, Terri Walker

**Absent Voting Members:** Michael Punches, Cecilia Pittman

**Non-Voting Members in Attendance:** Stephanie Hayes, Catherine Kinyon

**Ex-Officio Members in Attendance:** Rachel Butler, Marion Paden

**Absent Ex-Officio Members:** Greg Gardner


**Approval of Minutes:** Amendment to November 4th minutes to correct minor error (Mr. Rachel Butler to Ms. Rachel Butler) approved.
November 11th, 2010 minutes were approved by silent assent.

1. Announcements

**Curriculum Proposals- Arts and Humanities**

1. President’s Leadership Class

Dr. Paul Sechrist proposed the addition of PLS 2112-President’s Leadership Class.

Motion to approve the above addition was made by Dr. Schwark and seconded by Darby Johnsen.
For; 12 Against; 0 Motion carried.

2. Graphic Communications

Mr. Randy Anderson proposed to modify the program by adding JB 1103 Audio Production and GCOM 1023 Introduction to Graphic Design and the removing GCOM 1223 Advertising Layout as required courses for the Multimedia emphasis.
Motion to approve the above modifications to the educational program Graphic Communications: Multimedia Emphasis made by Jennifer Halpin and seconded by Dr. Jim Schwark.
For; 13 Against; 0 Motion carries

Mr. Anderson also proposed the modification of course descriptions for GCOM 2793 Web Page Design I, and GCOM 2833 Web Page Design II, and GCOM 2843 Web Page Animation and the modification of course titles for GCOM 2813 Web Page Animation I, and GCOM 2843 Web Page Animation II to GCOM 2813 Web Page Animation: Flash I and GCOM 2843 Web Page Animation: Flash II.

Motion to approve modification of the following courses:
JB 1103 Audio Production
GCOM 1023 Introduction to Graphic Design
GCOM 1223 Advertising Layout
GCOM 2793 Web Page Design I
GCOM 2813 Web Page Animation I
GCOM 2843 Web Page Animation II

Motion to approve the above course modifications made by Dr. Jim Schwark and seconded by Darby Johnsen.
For; 13 Against; 0 Motion carries.

3. Journalism and Broadcasting

Ms. Sue Hinton proposed the addition of JB 2643 Video Production as a requirement for the Journalism emphasis and the addition of JB 11030 Audio Production.

Motion to approve the above modification was made by Dr. Tabor and seconded by Dr. Schwartz
For; 13 Against; 0 Motion carries.

Motion to approve the addition of JB 1103 Audio Production made by Dr. Jim Schwartz
Seconded by Jennifer Halpin.
For; 13 Against; 0

4. Film and Video Production

Ruth Charnay, Department Director for Communications and the Arts, sits in for Greg Mellott, Film and Video Production Program Coordinator. Ms. Charnay proposed a modification in the course description for FVP 2713 Capstone Project.

Motion to approve the above modifications was made by Darby Johnsen and seconded by Jennifer Halpin.
For; 13 Against; 0 Motion carries.
5. Learning Skills

Ms. Linda Robinette proposed modification to course descriptions for the following courses:
LS 0023 College Writing I
LS 0033 College Writing II
LS 0203 College Reading I
LS 0213 College Reading II

Motion to approve the above modifications made by Dr. Jim Schwark and seconded by Germain Pichop.
For; 13 Against; 0

6. Modern Languages

Ms. Dianne Broyles proposed modification to course descriptions by removing the statement: "Laboratory experience is an integral part of the course" for the following courses:
FREN 1115 Elementary French I
FREN 1225 Elementary French II
GRMN 1115 Elementary German I
GRMN 1225 Elementary German II
SPAN 1115 Elementary Spanish I
SPAN 1225 Elementary Spanish II

Motion to approve the above modifications made by Terri Walker and seconded by Darby Johnsen.
For; 13 Against; 0 Motion Carries

Ms. Broyles proposed to remove reading and writing requirement for the following courses:
GRMN 1120 Conversation German I
GRMN 1225 Elementary German I
GRMN 2113 Intermediate German I
GRMN 2223 Intermediate German II

Motion to approve the above modification made by Darby Johnsen seconded by Jennifer Halpin
For; 13 Against; 0 Motion carries.

Ms. Broyles proposed to remove reading and writing requirements for the following courses:
SPAN 1120 Conversational Spanish II
SPAN 1150 Spanish Immersion
SPAN 1160 International Study I
SPAN 1225 Elementary Spanish I
SPAN 2000 Special Topics in Spanish
SPAN 2010 Conversational Spanish III
SPAN 2050 Spanish Immersion II
SPAN 2060 International Study II
SPAN 2113 Intermediate Spanish I
SPAN 2223 Intermediate Spanish II

Motion to approve the above modifications made by Dr. Susan Tabor and seconded by Dr. Jim Schwartz.
For; 13 Against; 0 Motion carries.

7. Success in College and Life Classes

Ms. Susan VanSchuyver proposed modification of SCL 1001 Success and College and Life. Add LS 0023 College Writing I and LS 0203 College Reading I or adequate reading/writing assessment scores courses as prerequisites.

Motion to approve the above modification made by Dr. Jim Schwark and seconded by Barbara Gowdy.
For; 12 Against; 0 Motion carried.

Ms. VanSchuyver proposed the addition of SCL 1003 Success in College and Life.

Motion to approve above addition was made Dr. Schwark by and seconded by Dr. Susan Tabor.
For; 11 Against; 1 Motion carried.

General discussion of modifications on the SUMMARY OF RECOMMENDED CURRICULAR CHANGE(S) BY PROGRAM form commences.

Motion to adjourn meeting was made by Dr. Jim Schwark and seconded by Barbara Gowdy.
The meeting was adjourned at approximately 4PM

Minutes submitted by Lyndsie A. Stremlow, Division Secretary for Arts & Humanities.