Ms. Sue Hinton called the meeting to order at approximately 3:02 p.m. after a quorum was reached.

**Voting members in Attendance:** Dr. Kristy Bailey, Ms. Trish Bilcik, Dr. Debra Burris, Dr. David Charlson, Dr. Jo Ann Cobble, Ms. Kathy Cupp, Ms. Vicky Davidson, Ms. Myra Decker, Ms. Sue Hinton (Chair), Mr. John Hockett, Mr. Jon Inglett, Mr. Chris Oehrlein, Ms. Vicki Rankin, Mr. Jim Schwark, Dr. Jessica Sheetz-Nguyen, Ms. Laura Weaver.

**Others in Attendance:** Ms. Marsha Austin, Professor of Mathematics; Dr. Jim DeChenne, Dean of Learning Resources; Ms. Monica Gallamore, Curriculum Committee Student Representative; Ms. Carolyn Goad, Director of Cooperative Technical Education; Mr. Fritz Kiersch, Professor of Film and Video Production; Mr. Michael Punches, Professor of English; Ms. Linda Robinett, Professor of Learning Skills; Mr. Mike Turegun, Professor of Mathematics; Ms. Susan VanSchuyver, Dean of Arts & Humanities; Ms. Anita Williams, Professor of Business; Ms. Anna Wilson, Dean of Science & Mathematics; Mr. Keith Wilson, Professor of Mathematics; Ms. Bertha Wise, Director of Center for Learning and Teaching/Professor of English.

**Welcome:** Sue Hinton welcomed everyone to the Curriculum Committee meeting.

**Announcements:** Marty Ludlum informed Sue Hinton that he would not be attending today’s meeting. Laura Weaver replaced Gloria Barton on the Curriculum Committee. Dr. Jessica Sheetz-Nguyen introduced Monica Gallamore as the Curriculum Committee Student Representative. The November 1 meeting has been cancelled. The next meeting will be November 8, 2001.

- David Charlson made the motion to approve the October 11, 2001 minutes.
  
  Vicki Rankin seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (AS Degree in Mathematics) from the Science & Mathematics Division – Mr. Keith Wilson, Professor of Mathematics – Presenter**

- Debra Burris made the motion to approve the addition of the following courses on pages 6-9.
  * These courses satisfy the College’s computer proficiency requirement.

  MATH 2103 Calculus and Analytic Geometry I  
  MATH 2203 Calculus and Analytic Geometry II  
  MATH 2303 Calculus and Analytic Geometry III  
  MATH 2403 Calculus and Analytic Geometry IV
Jo Ann Cobble seconded the motion. The motion was approved unanimously.

- Trish Bilcik made the motion to approve the modification of the AS degree program in **Mathematics** on pages 10-12 as amended.

  From page 11: Under List of Approved Support Courses, CHEM 115 should read: CHEM 1115.

  Jon Inglett seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (Learning Skills) from the Arts & Humanities Division - Ms. Linda Robinett, Professor of Learning Skills – Presenter**

- Myra Decker made the motion to approve the modification of the course, **LS 0133 Study Skills**, on page 16.

  Kathy Cupp seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (AA degree in Humanities) from the Arts & Humanities Division – Mr. Michael Punches, Professor of English – Presenter**

- Chris Oehrlein made the motion to approve the change of prefix of all LIT courses to ENGL for the following courses on page 21. The Courses should read:

  ENGL 2123 Introduction to Literature
  (changed to 2123 in later action because another English class has this number)
  ENGL 2110 Readings
  ENGL 2323 The Shakespeare Plays
  ENGL 2333 Novels: Ancient and Modern
  ENGL 2343 The Short Story
  ENGL 2353 Native American Literature
  ENGL 2363 African-American Literature
  ENGL 2413 Women in Literature
  ENGL 2423 Survey of World Literature I
  ENGL 2433 Survey of World Literature II
  ENGL 2543 Survey of English Literature I
  ENGL 2653 survey of English Literature II
  ENGL 2773 Survey of American Literature I
  ENGL 2883 Survey of American Literature II

  Kathy Cupp seconded the motion. The motion was approved unanimously.

- Trish Bilcik made the motion to approve the modification of the course, **ENGL 2333 Introduction to the Novel**, on page 22.

  Kathy Cupp seconded the motion. The motion was approved unanimously.
• Jo Ann Cobble made the motion to approve the modification of the following courses on pages 23-28.

ENGL 2423 World Literature to 1700
ENGL 2433 World Literature since 1700
ENGL 2543 English Literature from 1375 to 1798
ENGL 2653 English Literature since 1798
ENGL 2773 American Literature to 1865
ENGL 2883 American Literature since 1865

Chris Oehrlein seconded the motion. The motion was approved unanimously.

• Myra Decker made the motion to approve the modification of the course, ENGL 2113 Introduction to Literature, on page 29 as amended.

ENGL 2113 should read: ENGL 2123

Kathy Cupp seconded the motion. The motion was approved unanimously.

• Trish Bilcik made the motion to approve the addition of the course, ENGL 2133 Introduction to Poetry, on page 30.

Jessica Sheetz-Nguyen seconded the motion. The motion was approved unanimously.

Curriculum Proposal (AAS degree in Film and Video Studies) from the Arts & Humanities Division – Mr. Fritz Kiersch, Professor of Film and Video Production – Presenter

• Kathy Cupp made the motion to approve the modification of the AAS degree program in Film and Video Production Technician on pages 35-39 as amended.

The course FVP 2713 Capstone Project will be moved to summer semester.

David Charlson seconded the motion. The motion was approved unanimously.

• Chris Oehrlein made the motion to approve the modification of the course, FVP 2233 Camera Techniques I, on page 40.

John Hockett seconded the motion. The motion was approved unanimously.

• Vicky Davidson made the motion to approve the addition of the course, FVP 2333 Camera Techniques II, on page 41.

Kristy Bailey seconded the motion. The motion was approved unanimously.
• David Charlson made the motion to approve the modification of the course, **Film Editing and Digital Effect I**, on page 42.

  *Satisfies computer proficiency*

  Jon Inglett seconded the motion. The motion was approved unanimously.

• Jon Inglett made the motion to approve the addition of the course, **FVP 2423 Editing and Digital Effects II**, on page 43.

  *Satisfies computer proficiency*

  Kristy Bailey seconded the motion. The motion was approved unanimously.

• Myra Decker made the motion to approve the modification of the course, **FVP 2713 Capstone Project**, on page 44 as amended.

  *Satisfies computer proficiency*

  Item #4 should read:

  a. Writing: ( ) None ( ) Assessment (X) Prerequisite
  b. Math: ( ) None ( ) Assessment (X) Prerequisite

  Chris Oehrlein seconded the motion. The motion was approved unanimously.

**Report on the use of the AAS/Technology degree – Ms. Carolyn Goad, Director of Cooperative Technical Education; Ms. Anita Williams, Professor of Business - Presenters**

Carolyn Goad distributed copies of the AAS Technology Plans of Study with a brief discussion from Anita and Carolyn.

**Other.**

Sue Hinton will not be able to attend the November 8 meeting. The Vice Chair, Trish Bilcik, will chair the November 8 Curriculum Committee Meeting.

The meeting adjourned at approximately 4:24 p.m.