Ms. Ruth Charnay called the meeting to order at approximately 3:04 p.m. after a quorum was reached.

**Voting members in Attendance:** Ms. Ruth Charnay (chair), Ms. Barbara Gowdy, Mr. Julian Hilliard, Mr. John Hockett, Mr. Ziayien Hwang, Dr. Thomas Jones, Mr. Steve Kamm, Ms. Nancy Pietroforte, Dr. Jim Schwark, Ms. Susan VanSchuyver, Ms. Anita Williams, Ms. Bertha Wise.

**Absent Members:** Ms. Carolyn Frye-Shegog, Ms. Carol Heitkamper, Mr. Paul Lewis, Ms. Sara Mathew, Ms. Pam Stout.

**Others in Attendance:** Dr. Jo Ann Cobble, Dean, Division of Health Professions; Mr. Larry Grummer, Professor of Automotive Technology; Ms. Lea Ann Loftis, Director of Nursing Program; Ms. Susan Mills, Curriculum Committee Student Representative; Mr. Romeo Opichka, Program Director, Emergency Medical Sciences; Mr. Max Simmons, Dean, Division of Science & Mathematics.

**Welcome:** Ruth Charnay welcomed everyone to the Curriculum Committee meeting.

**Announcements:** Paul Lewis informed Ruth Charnay that he would not be attending today’s meeting. Al Heitkamper substituted for Sara Mathew.

- Steve Kamm made the motion to approve the March 11, 2004 minutes as amended.

  *From page 2 of the minutes:*
  
  Under the mathematics curriculum proposal, **Chemistry should be deleted** from item 2 on page 23

  John Hockett seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (AS Degree in Aviation Management) from the Business Division – Mr. Larry Grummer, Professor of Automotive Technology – Presenter**

- Susan VanSchuyver made the motion to approve the addition of the AS degree program in **Aviation Management** on pages 4-6 as amended.

  *From page 6:*
  
  Under General Education Courses, the sixth row should read: PHYS 1114 (including lab)

  Bertha Wise seconded the motion. The motion was approved unanimously.
Curriculum Proposal (AAS Degree in Bioinformatics Technician) from the Science and Mathematics Division – Mr. Max Simmons, Dean, Division of Science and Mathematics – presenter

- Steve Kamm made the motion to approve the addition of the AAS degree program in **Bioinformatics Technician**.

Jim Schwark seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the addition of the courses, **BINFO 1011 Introduction to Bioinformatics 1**, **BINFO 2013 bioinformatics Tools and Databases**, **BINFO 2113 Bioinformatics Programming in PERL**, and **BINFO 2213 Bioinformatics Practicum** as amended.

Item 4 of BINFO 1011 should read:

This course satisfies the computer proficiency requirement as defined in the course catalog. ( ) Yes (X) No

Item 4 and 5 of BINFO 2013 should read:

This course satisfies the computer proficiency requirement as defined in the course catalog. (X) Yes ( ) No

Indicate minimum competency levels required for this course:

a. Writing ( ) None ( ) Assessment (X) Prerequisite
b. Math ( ) None ( ) Assessment (X) Prerequisite

The last statement under BINFO 2013 course description should read:

**BINFO 1011** (Intro to Bioinformatics) and …

The first sentence under BINFO 2113 course description should read:

Students are **introduced** to the PERL programming language.

The last sentence under BINFO 2213 course description should read:

Students will use all techniques learned in **BINFO 1011**, 2013…

Prerequisite should read:

**BINFO 2013** (Bioinformatics Tools and Databases) and …

John Hockett seconded the motion. The motion was approved unanimously

Curriculum Proposal (AAS Degree in Emergency Medical Sciences) from the Health Professions Division – Dr. Jo Ann Cobble, Dean, Division of Health Professions; Mr. Romeo Opichka, Program Director, Emergency Medical Sciences – presenters

- Pam Stout made the motion to approve the addition of the AAS degree program in **Emergency Medical Sciences** on pages 46-48.
Jim Schwark seconded the motion. The motion was withdrawn by Romeo Opichka due to revisions that will be made to the proposal.

Curriculum Proposals (AAS Degrees in Nursing and Nursing Career Ladder Pathway) from the Health Professions Division – Dr. Jo Ann Cobble, Dean, Division of Health Professions; Ms. Lea Ann Loftis, Director of Nursing Program – Presenters

- Steve Kamm made the motion to approve that the Nursing Program be allowed to add the following preference points for an applicant taking the EMS 1123 Pharmacology course: **For a grade of “B” or above the student will receive 2 preference points**; and add a * beside each course for preference points and the following statement to the application: “Courses must be completed at a regionally accredited institution of higher education” on pages 53-62.

  Julian Hilliard seconded the motion. The motion was approved unanimously.

- Julian Hilliard made the motion to approve the deletion of the course, **NUR 1503 Nursing Transition I**, and the addition of the course, **NUR 1512 Nursing Transition I** on pages 69-71.

  Anita Williams seconded the motion. The motion was approved unanimously.

- Jim Schwark made the motion to approve the modification of the AAS degree program in **Nursing Career Ladder Pathway** on pages 73-77.

  Pam Stout seconded the motion. The motion was approved unanimously.

**Election of Chair and Vice Chair for FY 2005**

- Pam Stout made a motion to elect Ruth Charnay for the position of Chairperson for next year’s Curriculum Committee.

  Susan VanSchuyver seconded the motion. The motion was approved unanimously.

- Steve Kamm made a motion to elect Julian Hilliard for the position of Vice Chair for next year’s Curriculum Committee.

  John Hockett seconded the motion. The motion was approved unanimously.

The meeting adjourned at approximately 4:17 p.m.