MINUTES OF THE CURRICULUM COMMITTEE MEETING  
FEBRUARY 20, 2003  
LIBRARY ROOM 401

Mr. Chris Oehrlein called the meeting to order at approximately 3:03 p.m. after a quorum was reached.

**Voting Members in Attendance:** Dr. Kristy Bailey, Ms. Ruth Charnay, Dr. Jo Ann Cobble, Ms. Vicky Davidson, Ms. Barbara Gowdy, Ms. Sue Hinton, Mr. John Hockett, Mr. Jon Inglett, Dr. Thomas Jones, Mr. Steven Kamm, Dr. Marty Ludlum, Ms. Sara Mathew, Mr. Christopher Oehrlein (chair), Dr. Jessica Sheetz-Nguyen, Ms. Anita Williams.

**Absent Members:** Ms. Vicki Rankin, Dr. Jim Schwark.

**Others in Attendance:** Ms. Trish Bilcik, Acting Dean of Social Sciences; Ms. Roxanna Butler, Aquatic and Facilities Coordinator; Mr. Chuck Carselowey, Professor of Sociology; Dr. Jim DeChenne, Dean of Learning Resources; Mr. Al Heitkamper, Acting Dean of Information Technology; Ms. Anita Philipp, Professor of Computer Science; Ms. Nancy Pietroforte, Professor of Sociology; Mr. Joe Ramsey, Professor of Business/Technology.

**Welcome:** Chris Oehrlein welcomed everyone to the Curriculum Committee meeting.

**Announcements:** The February 27 and March 6 Curriculum Committee meetings have been cancelled. The next meeting will be March 13, 2003.

- Steven Kamm made the motion to approve the December 5, 2002 minutes.
  
  Jo Ann Cobble seconded the motion. Eight voted in favor. One abstained. The motion was approved.

**Curriculum Proposal (AA Degree in Sociology) from the Social Sciences Division – Chuck Carselowey, Professor of Sociology; Ms. Nancy Pietroforte, Professor of Sociology – Presenters**

- Steven Kamm made the motion to approve the addition of the courses, **SOC 2903 Sociology Seminar** and **SOC 2000 Special Topics in Sociology**, on pages 4-5 as amended.

  **From page 5:** Items 2&3 should read:

  2. List of degree programs that will **require** this course.  
     **None**
  3. List of degree programs this course will support.  
     **Sociology**

  Kristy Bailey seconded the motion. The motion was approved unanimously.
Sue Hinton made the motion to approve the deletion of the courses, **SOC 2043 Introduction to Juvenile Justice** and **SOC 1213 Introduction to Corrections**, on pages 6-7.

Marty Ludlum seconded the motion. The motion was approved unanimously.

Marty Ludlum made the motion to approve the modification of the AA degree program in **Sociology** on pages 8-10.

Ruth Charnay seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (Certificate in Middle Management) from the Business Division – Dr. Marty Ludlum, Professor of Business – Presenter**

Sue Hinton made the motion to approve the deletion of the certificate program in **Middle Management** on pages 14-15.

Kristy Bailey seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (Certificate in Manufacturing Technology) from the Business Division – Mr. Joe Ramsey, Professor of Business/Technology – Presenter**

Sara Mathew made the motion to approve the deletion of the certificate program in **Manufacturing Technology** on pages 19-20.

John Hockett seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (Special Topics and Athletic Injuries) from the Health Professions Division – Ms. Roxanna Butler, Aquatic and Facilities Coordinator; Dr. Jo Ann Cobble, Dean of Health Professions – Presenters**

Steven Kamm made the motion to approve the addition of the course, **AHP 2000 Special Topics**, on page 24.

Jon Inglett seconded the motion. The motion was approved unanimously.

Ruth Charnay made the motion to approve the addition of the course, **AHP 2132 Care and Prevention of Athletic Injuries**, on page 28.

Sue Hinton seconded the motion. The motion was approved unanimously.

**Curriculum Proposal (AAS Degree in Computer Science-Web Emphasis) from the Information Technology Division – Mr. Al Heitkamper, Acting Dean of Information Technology; Ms. Anita Philipp, Professor of Computer Science – Presenters**
Jo Ann Cobble made the motion to approve the addition of the AAS degree program in Computer Science-Web Emphasis from the revised handout.

Marty Ludlum seconded the motion. The motion was approved unanimously.

Other:
Dr. Jim DeChenne informed the Committee that for the purpose of recognizing general education courses, a special symbol would be added to all general education courses under the Course Descriptions in the 2003-2004 College catalog.

Dr. DeChenne presented a proposal to the Committee suggesting that the academic deans present him a list of current established course/courses that they recommend to be added to the computer proficiency requirement list. The Committee briefly discussed the proposal.

Sue Hinton made the motion to recommend that the academic deans present Dr. Jim DeChenne a list of current established course/courses that the deans recommend to be added to the computer proficiency requirement list; in turn, Dr. Jim DeChenne will present the list of course/courses to the Curriculum Committee for discussion.

Jessica Sheetz-Nguyen seconded the motion. Fourteen voted in favor. One opposed. The motion was approved.

The meeting adjourned at approximately 3:55 p.m.