Dr. Hayes called meeting to order at 3:00 PM after a quorum was reached.

**Voting Members in Attendance:** Michael Punches, Cecilia Pittman, Barbara Gowdy, Jennifer Halpin, Al Heitkamper, Darby Johnsen, Liz Largent, Michael Machiorlatti, Jay Malmstrom, Germain Pichop, Susan Tabor, Terri Walker

**Absent Voting Members:** Roger Choate, Markus Smith, Jim Schwark

**Non-Voting Members in Attendance:** Stephanie Hayes, Catherine Kinyon

**Ex-Officio Members in Attendance:** Rachel Butler

**Absent Ex-Officio Members:** Greg Gardner, Marion Paden

**Others in Attendance:** Tom Ashby, John Helton, Akram Taghavi-Burris, Douglas Gregory, Steve Kamm.

**Approval of Minutes:** December 2\textsuperscript{nd} minutes were approved by silent assent.

1. Announcements

**Curriculum Proposals- Computer-Aided Technology**

1. Associate in Applied Science in Computer-Aided Technology: Geographic Information System (GIS) option

Mr. John Helton proposed to modify the program by adding three hours of support hours to the third semester to bring the option to 64 hours, which is consistent with the parent degree.

Motion to approve the above program modification was made by Ms. Jennifer Halpin and seconded by Dr. Sue Tabor.
For; 11 Against; 0 Motion carried.

2. Associate in Applied Science in Computer-Aided Technology: Computer Animation Option

Ms. Akram Taghavi-Burris proposed to modify the program by deleting BUS 1323 Math for Business Career, CS 2143 Digital Video Editing, ART-1243 Foundations\textsuperscript{1}: Design & Color, and one hour of faculty approved elective and by adding Math 1513 College Algebra, CAT 1013 Creativity and Design, CAT 2143 Digital Video Editing, and FVP 1713 Screenwriting. These changes will bring the option to 64 hours, which is consistent with the parent degree.
Motion to approve the above program modification was made by Dr. Sue Tabor and seconded by Mr. Michael Punches.
For; 10 Against; 0 Motion carried.

3. Associate in Applied Science in Computer-Aided Technology: Multimedia Option

Ms. Akram Taghavi-Burris proposed to modify the program by deleting BUS 1323 Math for Business Career, CS 2143 Digital Video Editing, ART-1213 Foundations1: Design & Color, ENGL 2000 Creative Writing and three hours of general education electives and by adding Math 1513 College Algebra, CAT 1013 Creativity and Design, CAT 2143 Digital Video Editing, and JB 2113 Advertising. Also added is GCOM 1183 Computer Drawing. Students will have the option to choose between GCOM 1183 “OR” CAT 1214 Computer-Aided Design and depending on their choice, the change requires the addition of 1-2 support electives. CS 1103 Introduction to Computers and Applications will now be used as general education elective (already in option). These changes will bring the option to 64 hours, which is consistent with the parent degree.

Motion to approve the above program modification was made by Ms. Jennifer Halpin and seconded by Ms. Cecilia Pittman.
For; 11 Against; 0 Motion carried.

4. Associate in Applied Science in Computer-Aided Technology: Game Design Option

Ms. Akram Taghavi-Burris proposed to modify the program by deleting BUS 1323 Math for Business Career, ART-1123 Drawing, and three hours of general education electives and by adding Math 1513 College Algebra, CAT 1013 Creativity and Design, CS 1143 Beginning Programming, and four hours of support electives. Also added is GCOM 1183 Computer Drawing. Students will have the option to choose between the GCOM 1183 “OR” CAT 1214 Computer-Aided Design. CS 1103 Introduction to Computers and Applications will now be used as general education elective (already in option). These changes will bring the option to 64 hours, which is consistent with the parent degree.

Motion to approve the above program modification was made by Mr. Michael Punches and seconded by Ms. Jennifer Halpin.
For; 11 Against; 0 Motion carried.

5. Certificate in Computer Animation


Motion to approve the above program modification was made by Ms. Barbara Gowdy and seconded by Dr. Sue Tabor.
For; 11 Against; 0 Motion carried.
6. Certificate in Game Design

Ms. Akram Taghavi-Burris proposed to modify the program by deleting ART-1123 Drawing, CS 1103 Introduction to Computers and Applications and by adding CAT 1013 Creativity and Design and CS 1143 Beginning Programming.

Motion to approve the above program modification was made by Ms. Jennifer Halpin and seconded by Ms. Cecilia Pittman.
For; 11 Against; 0 Motion carried.

7. Certificate in Multimedia Certificate


Motion to approve the above program modification was made by Dr. Sue Tabor and seconded by Dr. Germain Pichop.
For; 11 Against; 0 Motion carried.

8. Addition of New Courses

Ms. Akram Taghavi-Burris proposed the addition of two new courses CAT 1013 Creativity and Design CAT 2143 Digital Video Editing.

Motion to approve the above new courses was made by Ms. Terri Walker and seconded by Ms. Jennifer Halpin.
For; 11 Against; 0 Motion carries

9. Modification of a Course

Ms. Akram Taghavi-Burris proposed adding CAT 2533 3D Rendering and Design Visualization as the prerequisite to CAT 2223 Game Level Design.

Motion to approve the above modification to the course was made by Ms. Cecilia Pittman and seconded by Dr. Germain Pichop.
For; 11 Against; 0 Motion carries

10. Renaming of an Option and a Certificate

Ms. Akram Taghavi-Burris proposed to rename Multimedia Option to Digital Media Design and Multimedia Certificate to Digital Media Design Certificate.
Motion to approve the above the option and certificate name change was made by Ms. Darby Johnsen and seconded by Ms. Jennifer Halpin.
For; 11 Against; 0 Motion carries

**Curriculum Proposals- Science**

1. **Associate in Science in Science: Physics Option**

Mr. Steve Kamm proposed the correction of minor program errors on file. Also, in keeping with other concentrations in science, he proposed the elimination of the current ranges in credit hours. Finally, we proposed relaxing the restriction on the biological science requirement.

Motion to approve the above program modifications was made by Ms. Darby Johnsen and Dr. Sue Tabor.
For; 11 Against; 0 Motion carries.

General discussion of the remaining agendas for the academic year ended with agreement to combine the final two agendas to occur on February 24th.

The meeting was adjourned at approximately 3:30 PM

Minutes submitted by Catherine Kinyon, Director of Curriculum and Assessment.