MINUTES OF THE ASSESSMENT COMMITTEE MEETING  
October 23, 2009 MB 2J5

Dr. Steve Shore called the meeting to order at 1:34 PM with a quorum.

**Voting Members in Attendance:** Dr. Kristy Bailey, Dr. Jo Ann Cobble, Mr. Tim Green, Mr. Yuthika Kim, Ms. Catherine Kinyon, Mr. Mark Schneberger, Mr. Brent Stafford, Ms. Bertha Wise.

**Absent Voting Members:** Ms. Sara Mathew, Mr. Chris Oehrlein, Mr. Germain Pichop, Ms. Beverly Schaeffer, Mr. Markus Smith.

**Non-voting Members in Attendance:** Ms. Barbara King, Dr. Janet Perry, Dr. Jim Schwark, Mr. Max Simmons, Dr. Susan Tabor.

**Absent Non-voting Members:** Mr. Tom Ashby, Mr. Greg Gardner, Dr. Molly Henderson, Mr. Jon Inglett, Ms. Joyce Morgan-Dees, Ms. Susan VanSchuyver.

**Approval of the Minutes:** There was a call for comments on the Minutes. Dr. Kristy Bailey made a motion to approve the minutes as amended. This was seconded by Ms. Bertha Wise. The motion carried.

**Agenda:** Dr. Jo Ann Cobble presented the assessment process in the health professions area.

- Assessment within in health professions are both easier and more difficult. All the programs within the division have external accrediting agencies. These agencies have a criteria for accreditation. Assessment in the health professions addresses three areas—cognitive, psychomotor, and affective. Multiple outcomes fall under each area.
- Some assessments used are national exams, benchmarks, program retention, and persistence.
- EMS has assessment check lists, Nursing has a handbook for clinical evaluation, and OTA and PTA evaluate through clinical situations.
- Programs regularly survey all stakeholders in the development of course standards:
  - Students
  - Community
  - Employers
  - Faculty
- Program retention and licensure pass rate are monitored for program vitality.

**Question for Dr. Cobble:**

- How do you bring along those resistant to assessment?
  - Point to benefits from using data to inform decisions
  - Point to practicality
Development of a plan that uses the assessment already imbedded within the program/course

Discussion:
There was general agreement for meetings in the spring to move to the second Tuesday from 3:30-5:00 pm.

There was light discussion on the progress of the update of handbook, program review criteria, and general updates.

The next meeting will be November 13th.

Adjournment:
Meeting adjourned at 2:10 pm.