Jennifer Peters called meeting to order at 3:08 PM after a quorum was reached.

**Voting Members in Attendance:** Mr. Brent Noel, Ms. Tonya Kymes, Ms. Kim Kyker, Ms. Barbara Gowdy, Ms. Tammy Madden, Mr. Haifeng Ji, Dr. Jeff Anderson, Dr. Jim Schwark, Mr. Michael Machiorlatti

**Absent Voting Members:** Ms. Cecilia Pittman, Ms. Brooke Butcher, Ms. Terri Walker, Ms. Lisa Adkins, Ms. Julie Rice-Rollins, Dr. Susan Tabor

**Non-voting Members in Attendance:** Ms. Jennifer Peters, Ms. Catherine Kinyon

**Ex-Officio Members in Attendance:** Ms. Rachel Butler

**Absent Ex-Officio Members:** Mr. Greg Gardner, Dr. Marion Paden, Mr. Harold Case,

**Others in Attendance:** Dr. Fabiola Janiak-Spens, Dr. Max Simmons, Dr. Sonya Williams, Dr. Steve Shores, Dr. George Risinger, Dr. Greg Holland

**Approval of Minutes:** October 11th minutes (as amended) by silent assent

**General Education Update:** No business.

**Non-Substantive Changes:** No changes.

**Curriculum Proposal-Biotechnology Research Assistant**

Dr. Fabiola Janiak-Spens proposed the removal of BIO2343 - Genetics and Man from the curriculum pattern, which is an online class, as the major biology course (a GenEd requirement) and the addition of BIO1124 - General Biology I (Majors). This change will increase the minimum program hours required from 66 to 67. Additional approval is required from OSRHE.

Motion to approve the modifications of the curriculum pattern was made by Dr. Jim Schwark and seconded by Ms. Kim Kyker.

For; 9 Against; 0 Motion Carried

**Curriculum Proposal: Pre-Engineering**

Dr. Greg Holland proposed the addition of a new course, CHEM 1415 Chemistry for Engineers, to course offerings for engineering students.
Motion to approve the addition of CHEM 1415 Chemistry for Engineers was made by Dr. Jim Schwark and seconded by Ms. Kim Kyker.

For; 9 Against; 0 Motion Carried

Meeting adjourned at 3:29 PM