Ms. Jennifer Peters called meeting to order at 3:06 PM after a quorum was reached.

**Voting Members in Attendance:** Jill Lindblad, Tammy Madden, Dr. Haining Chen, Greg Mellott, Dr. Germain Pichop, Lisa Buckelew, Mark Zindelo, Ruth Charnay, Dr. Steven Shore, Alan Stringfellow, Stephanie Wallace, and Joy Cole

**Absent Voting Members:** Mathew Price, Robyn Senter, Lori Farr, Dr. Greg Holland, Dr. Stephanie Hayes. Dr. Susan Tabor, and Cecilia Pittman

**Non-Voting Members in Attendance:** Ms. Jennifer Peters, Catherine Kinyon

**Ex-Officio Members in Attendance:** Sonya Gore, Rachel Butler

**Absent Ex-Officio Members:** Greg Gardner, Dr. Marion Paden

**Others in Attendance:** Sarah Mathews, Vicki Gibson, Al Heitkamper, Justin Shaw, Randi Anderson, Tom Ashby, Deborah Myers, Anita Philipp, Dr. James Bothwell, Haifeng Ji

**Approval of Minutes:** November 13th minutes were approved by silent assent.

**Announcements:** None

**General Education Committee:** ENGL 2003 Creative Writing was removed from the general education list and was replaced with ENGL 2213 and ENGL 2223.

**Non-Substantive:** No updates

**Curriculum Proposals:**

1. **Computer Science- A.A.S: Web Design and Development option, Cert., and Course Modification**

Ms. Anita Philipp proposed the modification of perquisites to CS 2413: Web Site Development. The program faculty have seen a rise in the skill level of Computer Science students. The CS faculty propose the current prerequisite of CS1103 will no longer be the pre/co-requisite for the course. In place of CS 1103, the program faculty propose to add ENGL 0203, adequate placement score, or by meeting determined placement measures. In addition to this change, the course description will be modified slightly to include HTML as well as inclusion of various versions of web pages: screen, print, and mobile.

Motion to approve course modification to CS 2413 was made by Ms. Stephanie Wallace and seconded by Dr. Germain Pichop.
Ms. Philipp also proposed the following modifications to the curricular pattern:

MATH 1503 is moved to the freshman second semester and CS 2413 is moved from the freshman second semester to the freshman first semester. The recommended course schedule has been modified slightly to allow students to take CS2413: Web Site Development their first semester. This will allow them to see early in their academic career if this is the degree that best suits their needs. In addition, it allows them to complete the prerequisite for other courses. In addition to MATH 1503 being moved to this semester, students now have the option select between MATH 1503 or MATH 1513. CS 2413 was moved to the freshman first semester and CS 1363 was moved to sophomore second semester. Students used have to take CS 2453 and CS 2163 in the sophomore first semester, now students have the choice of either CS 2453 or CS 2163. CAT 1513 has moved from the sophomore second semester.

Changes for the sophomore first semester include CS 2163 moved as a student select choice in the freshman second semester; CS 2723 added from the sophomore second semester; and CS 1363 has been added from the freshman second semester. CS 2723 was moved to sophomore second semester and CAT 1513 was moved to freshman second semester. Three addition computer science hours were added. This brings the total elective hours from 6 to 9.

Students may select nine hours of electives from an approved list of Computer Science courses. CS 2223: System Analysis and Design as well as CS 2573: Oracle Database Administration are being deleted from the list since both courses have not been offered in a few years and there are no plans in the future. CS 2163: Java and CS 2453: Visual Basic are being added since only one will be required and depending on which one a student takes, the other may be taken as an elective. In addition, CS 2113: Computer Based Information Systems and CS 2713: Principles of Information Security are also being added as electives. Both courses contain content which would be beneficial to students pursuing a degree in this field.

Motion to approve the curricular modifications to AAS Computer Science: Web Design and Development option was made by Dr. Germain Pichop and seconded by Mr. Mark Zindelo. 

For; 12 Against: 0 Motion carried

2. Curriculum Proposal-CAT- A.A.S. Digital Media, Computer Animation, and Game Design options, Certificates and Course Modifications—deletions and transfers

In support of a program efficiency concept, two options currently under the AAS in Computer-Aided Technology program (Computer Animation and Game Design) and their correlating certificates will become part of Graphic Communication's curricular redesign. The AAS in Computer-Aided Technology program faculty propose to delete the following options: Computer Animation (067), Game Design (062) and Digital Media Design (017). Students will be advised and can graduate from either program. The Certificate in Digital Media Design (117) will also be deleted. The certificates in Computer Animation (160) and Game Design (152) that blend into the
transferred options from the Computer-Aided Design program will become part of new the Digital Media Design program and the Arts Division.

Motion to approve the deletion of the following options: Computer Animation (067), Game Design (062) and Digital Media Design (017) under the parent program Computer-Aided Design (011) and the deletion of the Certificate in Digital Media Design (117) was made by Ms. Jill Lindblad and seconded by Dr. Germain Pichop.

For; 12 Against: 0 Motion carried

The program faculty proposed the following Computer-Aided Technology program courses will be deleted from the CAT program. These courses will be used for the two options under the Digital Media Design program and the CAT prefix will be replaced with DMD:

CAT 1013 Creativity and Design
CAT 1023 Evolution of Game Technology
CAT 1033 Principles of Animation
CAT 1223 Game Development and Design Concepts
CAT 1233 2D Computer Animation
CAT 2143 Digital Video Editing
CAT 2223 Game Level Design
CAT 2533 3D Rendering and Design Visualization
CAT 2633 3D Animation and Special Effects
CAT 2733 3D Character Design and Animation

Motion to delete the following courses: CAT 1023 Evolution of Game Technology; CAT 1033 Principles of Animation; CAT 1223 Game Development and Design Concepts; CAT 1233 2D Computer Animation; CAT 2143 Digital Video Editing; CAT 2223 Game Level Design; CAT 2533 3D Rendering and Design Visualization; CAT 2633 3D Animation and Special Effects; and CAT 2733 3D Character Design and Animation was made by Dr. Steven Shore and seconded by Ms. Jill Lindblad.

For; 12 Against: 0 Motion carried


Mr. Randy Anderson proposed a major curricular redesign for Graphic Communications (006). Print Media, Multimedia, and Photography/Digital Imaging options in Graphic Communications and the options: Animation and Game Design, and Digital Media Design under Computer Aided Technology could be combined to eliminate overlap and maximize resources under a single program. Mr. Anderson proposed the following:

First, Mr. Anderson proposed the Graphic Communications program will be renamed Digital Media Design. The new name reflects the redefined program and its new options. All course prefixes will no longer carry GCOM but will have a prefix of DMD.

Motion to approve the proposal to the change the name of the AAS in Graphic Communications to Digital Media Design (DMD) was made by Dr. Steven Shore and seconded by Ms. Ruth
Second, Mr. Anderson proposed to delete the Multimedia option due to overlap in content with other options.

Motion to approve the deletion of the Multimedia option was made by Dr. Germain Pichop and seconded by Ms. Jill Lindblad.

For; 12 Against: 0 Motion carried

Third, Mr. Anderson proposed the deletion of GCOM Courses. These courses supported the to-be-deleted multimedia option or no longer support new or remaining options. From the Graphic Communications program the following courses will be deleted: GCOM 1223 Advertising Layout, GCOM 2143 Photo Lighting, GCOM 2373 Graphic Arts Illustration, GCOM 2793 Web Page Design I, GCOM 2833 Web Page Design II, GCOM 2813 Web Page Animation: Flash I, GCOM 2843 Web Page Animation: Flash II and GCOM 2853 Multimedia Portfolio and Production

Motion to approve the deletion of the following GCOM courses: GCOM 1223 Advertising Layout, GCOM 2143 Photo Lighting, GCOM 2373 Graphic Arts Illustration, GCOM 2793 Web Page Design I, GCOM 2833 Web Page Design II, GCOM 2813 Web Page Animation: Flash I, GCOM 2843 Web Page Animation: Flash II and GCOM 2853 Multimedia Portfolio and Production was made by Dr. Germain Pichop and seconded by Ms. Stephanie Wallace.

For; 12 Against: 0 Motion carried

Fourth, Mr. Anderson proposed to add the following courses to the new Digital Media Design program: to add two options that were deleted from the Computer-Aided Technology program. Mr. Anderson proposes to add the Computer-Animation and Game Design options to Digital Media Design program. DMD 1000 Special Topics in Digital Media Design; DMD 1013 Creativity and Design*, DMD 1023 Introduction to Graphic Design**, DMD 1033 Principles of Animation*, DMD 1053 Electronic Publishing: InDesign I, DMD 1063 Evolution of Video Game Technology*, DMD 1133 Introduction to Macintosh, DMD 1153 Digital Photography, DMD 1183 Computer Drawing: Illustrator, DMD 1223 Game Development and Design Concepts*, DMD 1233 2D Computer Animation*, DMD 1513 Graphic Design, DMD 2000 Internship, DMD 2053 Electronic Publishing: InDesign II, DMD 2100 Advanced Special Topics, DMD 2143 Digital Video Editing*, DMD 2153 Digital Photography II, DMD 2163 Photojournalism, DMD 2223 Game Level Design*, DMD 2253 Advertising Photography, DMD 2323 Publication Design, DMD 2353 Applied Graphic Design, DMD 2363 Portrait Photography, DMD 2533 3D Rendering and Design Visualization*, DMD 2633 3D Animation and Special Effects*, DMD 2733 3D Character Design and Animation*, DMD 2773 Image Editing: Photoshop I, DMD 2783 Image Editing: Photoshop II, and DMD 2803 Portfolio Preparation and Presentation. The courses with the single asterisk are redesigned CAT courses. The course with the two asterisks is a newly created course. The courses without an asterisk were courses from the GCOM program.

For; 11 Against: 0 Motion carried

Fifth, Mr. Anderson proposed the addition of the Computer Animation option to the Digital Media Design program its accompanying Certificate of Master in Computer Animation. The proposed program option under the CAT program was 64 hours and will now be 61 hours. The newly revised curriculum will have 36 major hours and 6 support hours.

Other changes to the option included:
Freshman first semester: CS 1103 and CS 1363 were dropped and DMD 2773 and DMD 1053 were added.
Freshman second semester: ENGL 2000 was replaced by ENGL 1213. ART 1123 and CAT 1513 were dropped and DMD 1183 and DMD 2783 were added.
Sophomore first semester: Math 1513 was replaced by student select choice of APPM 1223, BUS 1323, or any 1000 level Math class. FVP 1713 and CS 2433 were dropped and a three hour approved support elective was added. A three hour general education elective was also added.
Sophomore second semester: The 5 hours of faculty approved support hours and the CAT 2924 course were dropped. DMD 2803 and a three hour humanities elective was added.

Computer Animation Certificate:

In order to align the certificate with the changes in the option, the following courses were deleted: CS 1363; ART 1123; CAT 1513; ART 1233; and CS 2433 were dropped and the following courses were added: DMD 2773; DMD 1053; DMD 1183; DMD 2783; and DMD 2803.

Motion to approve the addition of the Computer Animation option to the Digital Media Design program; its accompanying Certificate of Master in Computer Animation; and the curricular modifications was made by Dr. Germain Pichop and seconded by Ms. Stephanie Wallace.

For; 12 Against: 0 Motion carried

Fifth, Mr. Anderson proposed the renaming of the Print Media option to Graphic Design. This emphasis is evolving to give instruction in the skills needed to create effective designs for both print and electronic media. The name Graphic Design updates and clearly defines this option.
The curriculum pattern was updated to reflect the changes in the program. A new class, GCOM 1513 Graphic Design was added and the course descriptions for GCOM 1023 Introduction to Graphic Design, and GCOM 2323 Publication Design were updated to better define the curriculum of these classes. DMD has been added a prerequisite for DMD 1053.

Mr. Anderson indicated the curricular modifications for graphic design will increase the major hours from 30 to 33 and drop the support hours from 12 to 9.

Freshman first semester: DMD 1023 was moved to the Freshman second semester and DMD 1013 was added.
Freshman second semester: DMD 1223 was dropped and DMD 1023 was added.
Sophomore first semester: DMD 2323 was moved to Sophomore second semester and DMD 1513 was added.
Sophomore second semester: DMD 2323 was added and three hours of faculty approved support hours were dropped.

Motion to approve the renaming of the Print Media option to the Graphic Design option and the curricular modifications was made by Dr. Germain Pichop and seconded by Ms. Lisa Buckelew.

For: 12 Against: 0 Motion carried

Sixth, Mr. Anderson proposed the following modifications to the Photography/Digital Imaging option:
Freshman first semester: Dropped DMD 1023 and added DMD 1013.
Freshman second semester: Unchanged
Sophomore first semester: A three hour support course was dropped and DMD 1183 was added.
Sophomore second semester: DMD 2353 was dropped and replaced with a three hour support course.

Motion to approve the curricular modifications to the Photography/Digital Imaging option was made by Dr. Steven Shore and seconded by Ms. Ruth Charnay.

Finally, Mr. Anderson proposed the addition of the Game Design option to the Digital Media Design program and its accompanying Certificate of Master in Game Design. The proposed program option under the CAT program was 64 hours and will now be 61 hours. The newly revised curriculum changes will add one major hour and drop the support hours from 10 to 6. Other changes to the option included:

Freshman first semester: Delete CS 1103 and CS 1363 and add DMD 2773 and DMD 1053
Freshman second semester: Replaced ENGL 2000 with ENGL 1213. Dropped CS 1143 and CAT1214 and add DMD 1183 and DMD 2783.
Sophomore first semester: Dropped CAT 1513 and added a 3 hour approved support elective.
Sophomore second semester: Dropped CAT 2924 and replaced with DMD 2803. Replaced MATH 1513 with student select choice of APPM 1223, BUS 1323, or any 1000 level Math class. Dropped 7 hours of support courses and added a general education elective and a humanities elective.

Game Design Certificate:
Aligning the new option course work with the certificate increased the number of hours from 34 to 36.
Freshman first semester: CS 1363, CAT 1513, CAT 1214, and CS 1143 were deleted and DMD 2533, DMD 1053, DMD 2773, DMD 1183, DMD 2783, and DMD 2803 were added.

Motion to approve the addition of the Game Design option to the Digital Media Design program; its accompanying Certificate of Master in Game Design; and the curricular modifications was made by Dr. Steve Shore and seconded by Ms. Tammy Madden.


In response to the recent recommendations stemming from the positive reaffirmation site visit, the nursing program faculty made the decision to reduce the number of hours in their program. They determined deleting PSY 2403 seemed to have the least amount of negative impact on the student's preparation for nursing school. The faculty felt that concepts of developmental psychology were threaded throughout the nursing curriculum and could be strengthened within the nursing content more easily than any of the other general education/support courses.

Therefore, the nursing faculty to propose to remove PSY 2403 from the general education course list and move the chemistry requirement (CHEM 1123 and CHEM 1131 OR CHEM 1115) to the general education category giving the program 19-20 general education hours and decreasing the support course hours to 13. This course deletion reduces the minimum number of program hours required to graduate from 74 to 71.

Motion to approve the deletion of PSY 2403 from the nursing curriculum was made by Ms. Ruth Charnay and seconded by Mr. Germain Pichop.

For; 12 Against: 0 Motion carried
The meeting was adjourned at approximately 3:37 PM