Dear Prospective Paramedic Student,

On behalf of the faculty and staff of the Oklahoma City Community College (OCCC) EMS Program, I would like to welcome you to the Emergency Medical Sciences (EMS) Paramedic Program. Helping those in need, knowledge of emergency health care and situations demanding fast decision making and critical thinking characterize the work of a Paramedic.

OCCC’s Paramedic Program has moved to an application process beginning with the enrollment for Fall 2017. The current pre-requisites for this program include, EMS 1018 or EMS 1019 or be eligible for the National Registry of Emergency Medical Technicians (NREMT) examination and BIO 1314 Anatomy and Physiology I.

The EMS Program focuses on pre-hospital aspects of emergency care. Coursework is taught by experienced paramedics, nurses, and physicians in clinical, classroom, and laboratory settings. An immediate job entry degree in Emergency Medical Sciences gives students the in-depth preparation needed to sit for the state licensing examination as a Paramedic. The Paramedic Program is offered in two ways: as an Associate in Applied Science or as a Paramedic Certificate. The program is accredited by the Committee on Accreditation of Education Programs for the EMS Professions (CoAEMSP). Oklahoma City Community College has been nationally accredited since 1995 and consistently has the highest first time paramedic pass rates in the state.

The Paramedic program is also offered as the only Asynchronous Hybrid Online Paramedic Program approved in the state. This option is available every August and was designed to provide access and flexibility to the working student. The Online Program does require attendance at prescheduled labs. Clinical sites have been established in numerous areas across the state.

There are several items of information that you will need to know prior to starting class. They are as follows:

1. **TUITION AND FEES**

The cost per credit hour is $124.80. The Associate in Applied Science option is a 72 credit hour program. The Paramedic Certificate is a 53 credit hour program. After enrollment, payment plans are available through the Bursars office (405-682-7825).

2. **BOOKS**

All books are available at the Oklahoma City Community College Bookstore. The bookstore can provide you with a list of required texts or you can visit their website at
http://bookstore.occc.edu/home.aspx. You will also receive a list during the orientation and in the course in the syllabus.

3. LIABILITY INSURANCE

All students enrolled in coursework that has a clinical component must have medical malpractice liability, personal liability, and accident health insurance prior to the rotations. This insurance will provide coverage for a period of one calendar year, and must be purchased in the Bursar’s Office. You will need to purchase it within 2 weeks of the first day of class. Students who fail to do so will not be allowed to complete the clinical component of the course, which will result in a failing grade for the course. The cost is $31.02 and is payable at the bursar’s office.

4. BLOODBORNE PATHOGEN AND C.P.R. TRAINING

Bloodborne Pathogen and C.P.R. Training are prerequisites for EMT. Training in the area of Bloodborne Pathogens can be completed by viewing a series of videos in the OCCC Library and successful completion of the exam. C.P.R. must be American Heart Association Healthcare Provider. C.P.R. is offered in a one-day format through the Division of Health Professions at (405) 682-1611 x 7507. The cost of the course is $25.00 and a BLS Healthcare Provider textbook is required and is available in the bookstore. Documentation of successful completion of these programs must be included with your insurance and immunizations. You are required to maintain current CPR certification throughout the Paramedic program.

5. REQUIREMENTS

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<th>REQUIREMENT</th>
<th>EXPLANATION</th>
<th>COST</th>
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<td>LIABILITY INSURANCE</td>
<td>All students enrolled in coursework that has a clinical component must have medical malpractice liability, personal liability, and accident health. Insurance is purchased through the OCCC Bursar office.</td>
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<td>BACKGROUND CHECK</td>
<td>Based on clinical facility requirements, the Division of Health Professions requires a Consumer Report (Nationwide Background Check-GroupOne) for each student (PCI and above) participating in the clinical rotations. This background check is more extensive and includes the required Oklahoma State Bureau of Investigation (OSBI) background check with a sex offender and Mary Rippy violent offender searches. The Nationwide Background Check is required from every student before participating in a clinical experience at any facility.</td>
<td>$65.00</td>
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<td>DRUG TESTING</td>
<td>Drug Testing is also required for all students in the Division of Health Professions. Each student will receive a random drug test prior to the first clinical assignment. The $40.00 fee will be included with your tuition and fees. Any break in continuous enrollment will require an additional random test. The Health Professions Division policy also stipulates that, if a student has a non-negative drug test one time, he/she may reapply to any of the Division programs. If there</td>
<td>$40.00</td>
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<td>Service</td>
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<td><strong>FISDAP – Clinical Tracking</strong></td>
<td>All students will be required to purchase a clinical tracking system from FISDAP. This fee has been included in your tuition/fees or your Bursar’s account. Once your immunization packet is complete, a code to access the website will be provided to you. For an additional $30.00, a handheld software option is available on the FISDAP website. This test is for PCIV students only. The $25 fee for each test, this fee is included in your fees.</td>
<td>$80.00</td>
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<td><strong>FISDAP Testing</strong></td>
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<td>$25.00</td>
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<td><strong>C.P.R. TRAINING</strong></td>
<td>C.P.R. Training (all levels) is required and offered in a one-day format. Classes are available through Health Professions Division Office at (405) 682-7507 and Recreation and Community Service at (405) 682-7860. Documentation of successful completion of this program must be included with your packet.</td>
<td>$25.00-$45.00</td>
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<td><strong>BLOODBORNE PATHOGEN and HIPAA (MEDCOM)</strong></td>
<td>Training in the area of Bloodborne Pathogens and HIPAA can be completed online with successful completion of the exam.</td>
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<td><strong>SEXUAL HARASSMENT PREVENTION TRAINING</strong></td>
<td>All students are required to complete the online sexual harassment training. Print certificate and submit to HP Division Office. Instructions will be distributed on the first day of class. Information on where to take this course is provided during Orientation.</td>
<td>$25.00</td>
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<td><strong>CLINICAL PORTAL FEE</strong></td>
<td>EMS and Nursing students will be required to pay an annual $35 Clinical scheduler Fee beginning in Fall 2017 to secure clinical sites and track immunizations. Instructions and further information regarding this fee will be discussed further in class or at clinical orientation.</td>
<td>$35</td>
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| **UNIFORM**                                  | 1. Class Uniform will consist of dark blue pants and OCCC EMS gray polo shirt.  
2. Clinical (Hospitals) Uniform will consist of OCCC specified scrubs.  
3. Field uniform will consist of dark blue pants and light blue shirt which is described in detail in the student handbook. | $100.00-$200.00 Polo shirt: $29.95 *Prices subject to change* |
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<th>TABLET</th>
<th>A tablet with Wi-Fi and word processing capabilities will be required. This will be utilized during class, labs and clinicals to maintain documentation and educational resources.</th>
<th>$100.00 and Up</th>
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| IMMUNIZATIONS | 1. **Tuberculosis (T.B. or PPD)**  
- Two negative TB’s required initially and then renewed with one additional TB annually or  
- Documented positive TB test with documented negative chest x-ray AND negative annual review of symptoms which will remain current the entire semester AND is signed by Health Department or Physician.  

The test must remain current the entire semester.  

*Note: You must get TB before MMR or Varicella for accuracy of results* | |
| | 2. **MMR - (measles, mumps, rubella)**  
- Two MMR vaccinations or  
- A positive titer for each.  

(exception: individuals born before 1-1-57 required to provide only one MMR or proof to Mumps only) | |
| | 3. **Varicella (Chicken Pox)**  
- A positive Varicella titer or  
- Two Varicella vaccinations | |
| | 4. **Hepatitis – B**  
- Complete series (three (3) shots) of vaccinations against Hepatitis – B or  
- A signed letter of declination or  
- A positive titer | |
| | 5. **A CURRENT Flu Vaccine**  
- Vaccines run Fall through Spring  
- Must be repeated annually  
  - A new vaccine must be acquired every Fall. | |
| | 6. **Current Tdap or waiver** | |

*Note: It is imperative that you begin getting this set of vaccinations as soon as possible in order to meet course deadlines. You will NOT be allowed to attend clinical rotations prior to completion of the packet. Failure to complete the clinical component will result in a failing grade for the course.*
Background Checks: Due to clinical agency requirements, the Division of Health Professions requires a Nationwide Background Check-GroupOne (Consumer Report). The student is responsible for payment of the report. Clinical agency representative(s) review the reports, without access to identifying information, that have criminal history. The facility alone can accept or deny clinical access to a student. If a student is denied access to clinical sites he/she will be unable to successfully complete the course or the program. Any break in continuous enrolment will require additional Nationwide Background Report.

6. CLINICAL AND LABORATORY EQUIPMENT

All students enrolled in course work that has a clinical component must provide their own stethoscope, scissors, and pen light during their clinical rotations. For your convenience, these are made available to you in the bookstore or can be purchased from a variety of local businesses. In addition, you may want to purchase a pocket mask and HEPA filter mask, but these are not required.

7. CLASS and CLINICAL UNIFORM

Paramedic students will need to purchase an OCCC EMS polo shirt, which will be worn on class and lab days.

All students enrolled in coursework that has a clinical rotation will need a clinical uniform prior to their clinical rotations. The uniform for hospital site consists of OCCC approved scrubs, uniform for EMS consist of a light blue button uniform shirt, dark blue EMS style pants (NO BLUE JEANS), black boots. Additionally, you will need an OCCC EMS program patch. See the student handbook for specific uniform information.

There is no need to purchase the uniform prior to the program orientation.

I hope this information is useful to you. If you have any questions, please feel free to call at 682-7507 and we will be happy to assist you. We look forward to seeing you soon.

Cordially,

Ron Feller Sr., MBA, NRP
Program Director, Emergency Medical Science
Oklahoma City Community College
(405) 682-1611 ext. 7343