LOCKOUT/TAGOUT CONTROL PROCEDURE FOR

Name of Machine

Specific lockout/tagout procedures have been established for this machine. Only authorized personnel who are trained in lockout/tagout procedures shall perform service or maintenance job assignments. Startup and shutdown procedures shall be followed in every case.

A. MACHINE IDENTIFICATION

General Description: 

Manufacturer: 
Model Number: 
Serial Number: 
Location: 

B. AFFECTED AND AUTHORIZED PERSONS

Affected Personnel:
1. 
2. 
3. 
4. 

Authorized Personnel:
1. 
2. 
3. 
4. 

C. TYPES OF OPERATOR CONTROLS

1. 
2. 
3. 

D. TYPES OF HAZARDOUS ENERGY
1. 

2. 

3. 

4. 

E. ENERGY SOURCES | LOCATION | LOCKABLE | EQUIP NEEDED 

F. LOCKOUT PROCEDURES:

NOTE: When throwing any disconnect lever or switch, use left hand and turn face away from switch.

Step 1. 

Step 2. 

Step 3. 

Step 4. 

Step 5. 

Step 6. 

Note: At this point the lockout/tagout is complete and the machinery is ready for servicing. Remember, check with your supervisor if you are unsure of the proper procedure for completely isolating all forms of potential energy.

G. LOCKIN PROCEDURES:

Step 1. 

Step 2. 

Step 3. 

Step 4. 

Step 5. 

Step 6. 

H. ADDITIONAL REQUIREMENTS OR COMMENTS:
1. **DOCUMENTATION:**

   Written By: _____________________________  Reviewed By: _____________________________

   Approved By: _____________________________  Date: _____________