CONTRACTOR REQUIREMENTS

Oklahoma City Community College ("OCCC"), in compliance with the Oklahoma Hazard Communication Standard Title 380 of the Oklahoma Administrative Code, Chapter 45, and the Federal OSHA Hazard communication Standard 29 CFR 1910.1200, is compelled to require the following from all outside contractors performing work on the OCCC Campus:

(a) A complete Chemical Inventory List ("CIL"), listing all hazardous substances that you or any of your employees (this will also include subcontractors) will use or transport during the fulfillment of your contracted duties at OCCC. The CIL must be completed and retained for the duration of your contracted duties at OCCC. Anytime a new substance is brought onto the worksite, the CIL MUST be amended to show the addition of the new substance.

(b) A complete, legible Material Safety Data Sheet ("MSDS") for each substance listed on your CIL is to be kept on file with the CIL.

(c) A complete, legible label on each hazardous substance which identifies the substance by: chemical name, Chemical Abstract Service Number ("CAS"), manufacturer, and hazard warnings. If the manufacturer's label does not meet these requirements, adhesive labels are available for the Office of Safety and Security so that the required information can be applied.

(d) A training program for your employees, to provide assurance that your employees are trained to safely use the substances required for your contracted duties, provided the necessary personal protective equipment required for your contracted duties, and that the requirements of the Oklahoma Hazard Communication Standard are met.

(e) A contingency plan, or plan of action to manage a spill/accident involving any hazardous substance required by you for your contracted duties on the OCCC campus.

The above items must be completed and presented to the Project Manager upon the initiation of the construction project. If there are any questions regarding these requirements, please contact the Office of Facilities Management.

I hereby agree to adhere to these requirements.

_________________       __________________________
Date       Authorized Representative of

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