FRESHMAN SCHOLARSHIPS

1. Complete the OCCC Application for Admission

Unless you have taken college courses at OCCC in the last 18 months through concurrent enrollment, you **MUST** complete the Application for Admission and be **Admitted** to OCCC for the summer or fall semester before you can complete the Freshman Scholarship Application at OCCC.

A. If you will be a NEW student at OCCC, or you will need to submit the following documents to be admitted:

   - Official copy of your most recent high school transcript (6 or 7 semester)
   - Official copies of your ACT scores

B. If you have been a student at OCCC through concurrent enrollment in the last 18 months you do not have to reapply for admission - however you will need to submit any updated high school transcripts or ACT scores that we may not have on file when completing the Scholarship Application.

2. Access the OCCC Scholarship Application System

If you are a 2015 high school senior you will be notified by email when your application period is open. Follow the instructions carefully on this email to access your OCCC student account. You will use these credentials to access the OCCC Online Scholarship Application system at [www.occc.edu/scholarships](http://www.occc.edu/scholarships).

3. Complete the OCCC Scholarship Application

You will use your OCCC Student Account Credentials to login to the scholarship system. Initially, your USER ID will be your student email address and the six (6) digits of your social security number. For more information go to [www.occc.edu](http://www.occc.edu) and click on “Login” - “Get My Username” for assistance.

The scholarship application has two parts:

**Part One:** You will be asked general questions and be required to upload any documents for consideration. It will also ask for contact information for three references. These references will receive an email where they can upload letters to our system. **You must complete these fields** - however, your references do not have to submit letters on your behalf for your application to be considered complete.

**Part Two:** The scholarship system will automatically direct you to the OCCC Freshman Scholarship Application. Complete the additional questions and submit both essays.

**Scholarships Must Be Submitted By March 2, 2015**