REGULAR MEETING—BOARD OF REGENTS
OKLAHOMA CITY COMMUNITY COLLEGE
7777 SOUTH MAY AVENUE
OKLAHOMA CITY, OK  73159
Al Snipes Board Room
March 26, 2012
11:30 a.m.

AGENDA

1. Call to Order – Chair Ben Brown

2. Announcement of Filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open Meeting Act

3. Invocation – Mr. J. B. Messer, Director of Facilities Management

4. Pledge to the Flag – Mr. Steven Bloomberg, Vice President for Community Development

5. Roll Call – Ms. Janice Phillips, Assistant Secretary to the Board

6. President’s Report
   A. Introduction of New Employees (Tab 6, Page 1)
   B. Certified Healthy Campus Excellence Award
   C. Achieving the Dream Initiative

7. For Action: Approval of the Consent Docket (Tab 7, Pages 2-13)
   A. Minutes of the Regular Meeting of the Board of Regents, February 20, 2012

8. Incidental Report on Human Resources (Tab 8, Page 14) – Mr. Gary Lombard

9. Report/Discussion of the Meeting of the Board of Regents’ Facilities Committee – Member of the Board Facilities Committee

10. For Action: Approval of an Architectural Firm, and Authorizing the Administration to Contract with an Architectural Firm for the Capitol Hill Center Renovation Project (Tab 10, Page 16) – Member of the Board Facilities Committee (NOTE: The supporting recommendation will be available at the meeting on March 26, 2012.)

11. For Action: Accept as Substantially Complete the John Massey Center Relocation Project, and Authorize the Chair of the Board of Regents to Execute the Certificate of Substantial Completion for the Project (Tab 11, Page 17) – Member of the Board Facilities Committee
12. Report/Discussion from the Board of Regents’ Audit Committee – Regent Tony Tyler

13. Presentation and Discussion of the Internal Audit Report on Miscellaneous Encumbrance and Pre-Audit System, College Food Service Contract Compliance, Bursar Revenue Collections and Billing/Assessment of Tuition and Fees, Purchasing, Procurement Card, Recreation and Fitness/Community Outreach and Education, and Follow-Up on Prior Year Recommendations – Mr. Dwayne Tate, with Crawford & Associates, and Dr. John Boyd

14. Accepting the Internal Audit Report on the Miscellaneous Claims Encumbrance and Pre-Audit System, College Food Service Contract Compliance, Bursar Revenue Collections and Billing/Assessment of Tuition and Fees, Purchasing, Procurement Card, Recreation and Fitness/Community Outreach and Education, and Follow-Up on Prior Year Recommendations (Tab 14, Page 18) – Regent Tony Tyler

15. Report/Discussion from the Board of Regents’ Nominating Committee – Regent Teresa Moisant

16. For Action: Election of Officers for the Board of Regents, with Terms Beginning April 23, 2012 (Tab 16, Page 19) – Regent Teresa Moisant

17. Board of Regents’ Request(s) for Information from Staff – Chair Ben Brown

18. Chair’s Comments and Announcements

19. Regents’ Comments and Announcements

20. New Business – Consideration of “any manner not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda.

AGENDA

1. Call to Order – President Ben Brown

2. Announcement of filing of Meeting Notice and Posting of the Agenda in Accordance with the Oklahoma Open meeting Act

3. Roll Call – Ms. Janice Phillips, Minute Clerk to the Board of Trustees

4. For Action: Approval of the Consent Docket (Tab 4, Pages 1-5)
   A. Minutes of the Regular Meeting of the Board of Trustees, February 20, 2012

5. For Action: Election of Officers for the Board of Trustees, with Terms Beginning April 23, 2012 (Tab 5, Page 6) – Ms. Teresa Moisant

6. New Business – Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the agenda.

7. Adjournment.